

**SetCast CTA GmbH**  
Casting · Talents · Academy

# DOKUMENTATION

BY MONDULA

Version 05 24



## Inhalt

All New Orders S. 4  
Talent anfragen S. 6

Confirmed Orders S. 10  
Talents on hold S. 12  
Proposed Orders S. 13  
Requested Orders S. 14  
Dummy Orders / Talents on hold S. 15

Übersicht Orders & Bookings S. 16

Bookings S. 19  
Edit Bookings S. 20  
New Orders S. 22  
Create Order S. 23

Talent List S. 24  
Talent hinzufügen S. 26  
Talent bearbeiten S. 27  
Talent Status Overview S. 28

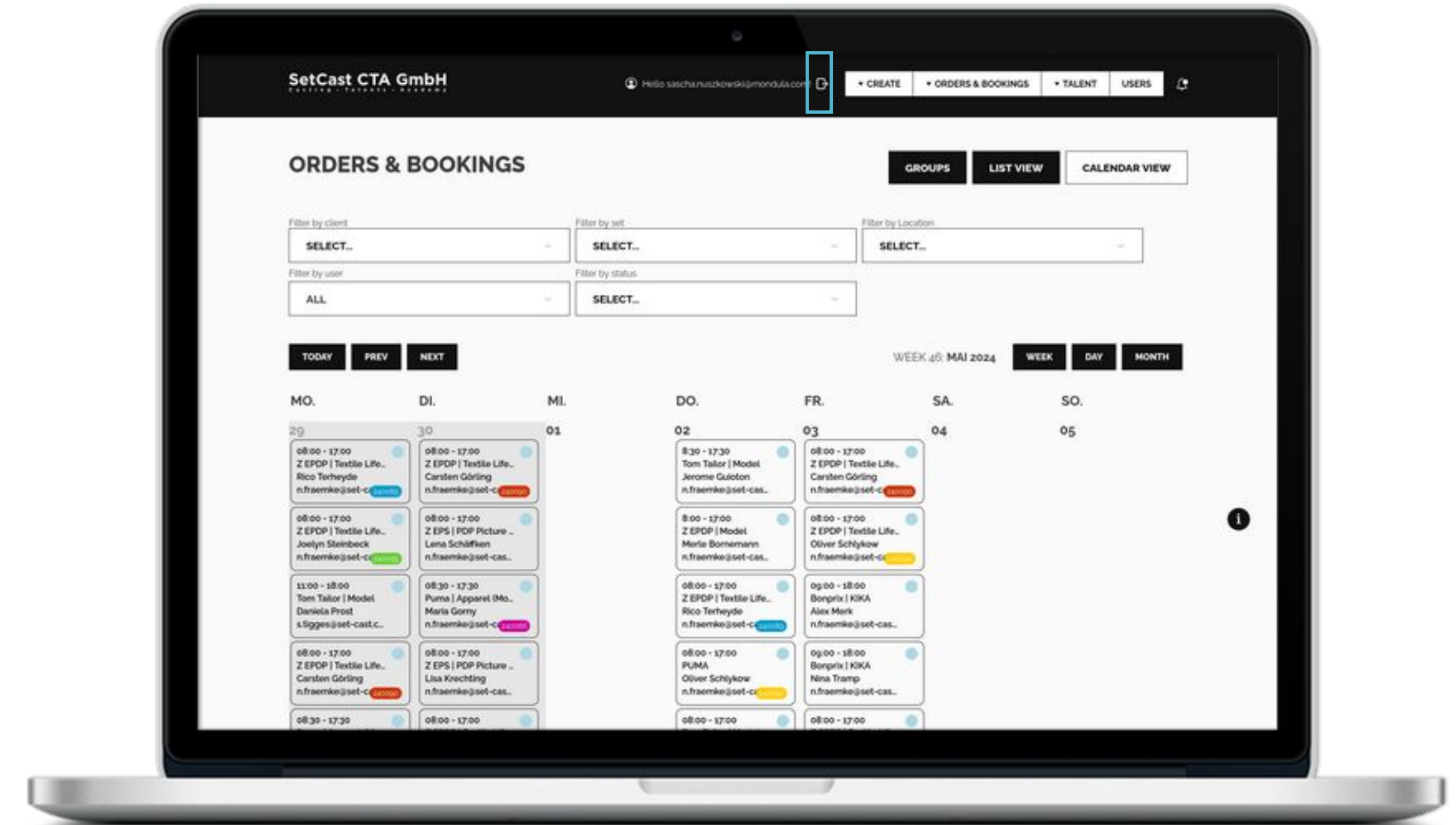
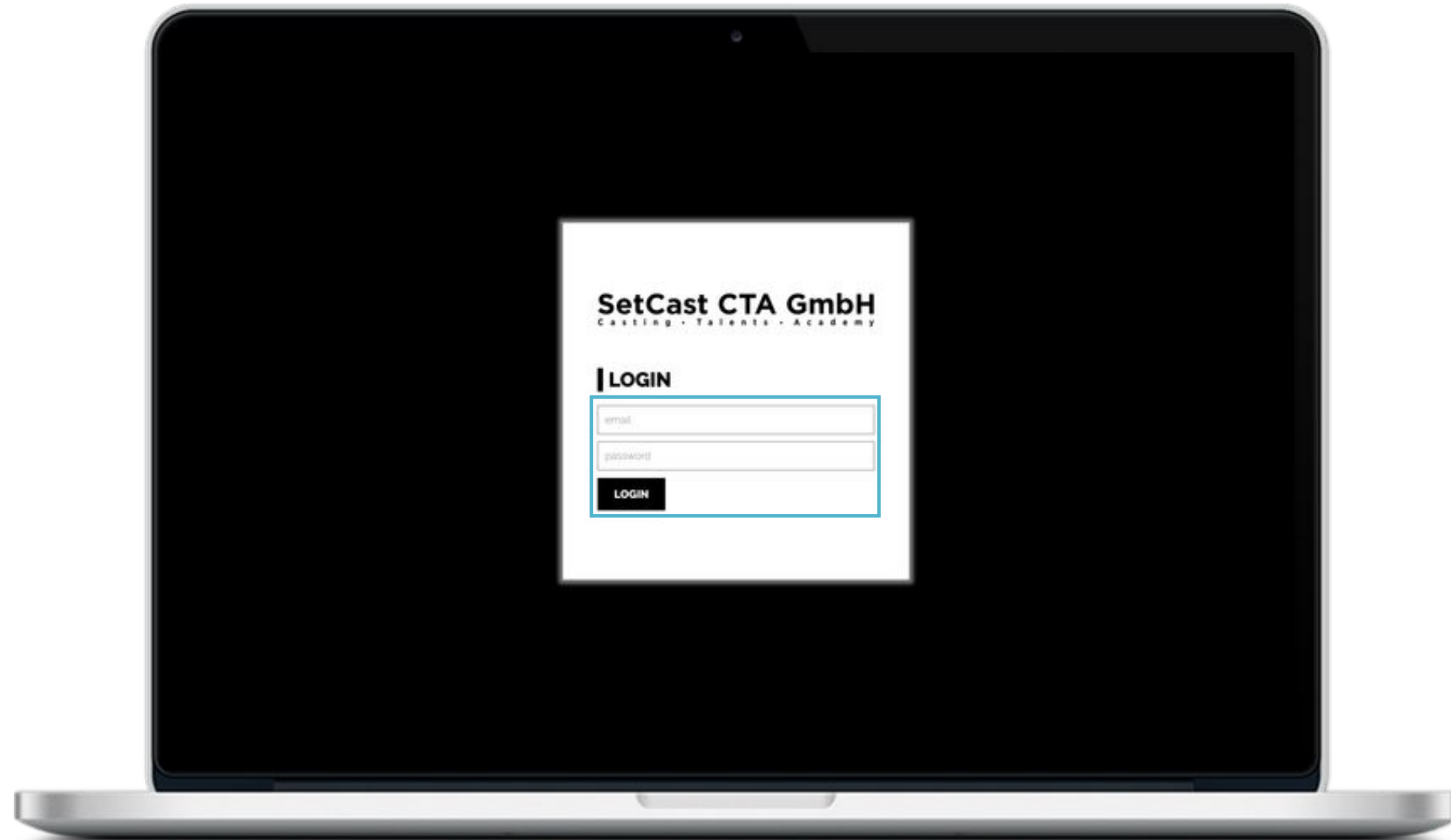
Import Orders S. 29  
Grouping Import Orders S. 32  
Grouping S. 33

Lano Task S. 34  
Lano Task bearbeiten S. 35

User S. 36

Profile S. 38

# LOGIN / LOGOUT



User: Superadmin

# All New Orders

Nach dem Login gelangt der User auf diese Seite, mit der Ansicht als Liste.

Von hier können folgende Aktionen ausgeführt werden.

[1] Navigation zu Grouping von Orders

[2] Wechseln zwischen Listen oder Kalenderansicht.

[3] Suche und verschiedene Filteroptionen

[4] Select Preferences

[5] Save/Update

[6] Mark the Orders

[7] Anfragen von Talents

SetCast CTA GmbH  
Hello sascha.nuszkowski@mondula.com! CREATE ORDERS & BOOKINGS TALENT USERS

## NEW ORDERS

[1] GROUPS [2] LIST VIEW [3] CALENDAR VIEW

[4] SELECT PREFERENCE [5] SAVE/UPDATE [3] SEARCH

[6] MARK THE ORDERS

[7] ASK

GROUPS / PROCESING BY	START/END	CLIENT	STUDIO LOCATION	SET	KPI	POSITION	MODEL	CREATED AT
<input type="checkbox"/> 240115 / fitore.gashi@mondula.com	3.5.2024 8-12	Test Dummy	test/ B28	On Model	30	Hair & Make-Up		03/05/2024
<input type="checkbox"/> /	8.5.2024 09:00-13:00	Z EPS   PDP Flatlays	B28.ws1 - ACC/ B28	On Produkt	18	Styling		07/05/2024
<input type="checkbox"/> /	8.5.2024 09:00-13:00	Z EPS   PDP Flatlays	B28.ws1 - ACC/ B28	On Produkt	18	Foto		07/05/2024
<input type="checkbox"/> /	8.5.2024 08:00-17:00	Z EPS   PDP Picture & Lifestyle Picture • Video	Outdoor1 - On Model/	On Model	1	Hair & Make-Up		07/05/2024
<input type="checkbox"/> /	8.5.2024 08:00-17:00	Z EPS   PDP Picture & Lifestyle Picture • Video	Outdoor1 - On Model/	On Model	1	Styling		07/05/2024
<input type="checkbox"/> /	8.5.2024 08:00-17:00	Z EPS   PDP Picture & Lifestyle Picture • Video	Outdoor1 - On Model/	On Model	1	Video		07/05/2024

User: Superadmin

# All New Orders

Bei Click auf die Kalenderansicht folgt diese Seite.

Möglichkeiten der Ansichten:

[1] WEEK | DAY | MONTH

[2] Order Border on Product – Ecken

[3] Order Border on model – Abgerundete Ecken

User: Superadmin

# Talent anfragen

[1] Detail Informationen zur Order.  
Bei einer Order Group werden alle  
enthaltenen Orders angezeigt.

[2] Einstellen individuellen Notification, je  
User Gruppe.  
Zeitvorgabe | Tag/Uhrzeit

[3] Costcenter Informationen + Special Rate

[4] Talent auswählen zum Anfragen

Auswahl über Name / Typ (z.B. On Model) /  
Function

[5] Verfügbarkeiten des Talent anzeigen

**SetCast CTA GmbH** Hello sascha.nuszkowski@mondula.com! ORDERS & BOOKINGS TALENT USERS LANO

### PROPOSE TALENT

[1] **ORDER DETAILS**

Client	KPI	Date	Time	Set	Position	Location
Test Dummy	30	3-5-2024	8-12	On Model	Hair & Make-Up	B28

ALSO PROPOSING FOR THESE GROUP ORDERS

Test Dummy			Hair & Make-Up	30	3-5-2024	8-12
------------	--	--	----------------	----	----------	------

[2] **NOTIFICATIONS**

Inform Talent  Inform planing  Inform me May 7, 2024 11:36 AM

**SELECT COSTCENTERS**

COSTCENTER 1  COSTCENTER 2

[3]  Special Rate

**SELECT TALENT**

[4] SEARCH...  B28  HAIR & MAKE-UP

NAME	FUNCTION	TYPE	RATE	GOOD PERFORMER	TRY OUT	BAD PERFORMER
Josi Martens	Hair & Make-Up	on Model	360	Bogner   Women / Men (25er), Bogner   Women / Men (30er), Bogner   Women / Men (35er), Bogner   Women / Men (40er), HFG   Bis zu 6 Ansichten - Joop, HFG   Bis zu 6 Ansichten - Strellson, HFG   Bis zu 6	Tom Tailor   Model, Puma   Apparel (Model), Puma   Apparel Plus Size (Model)	[5]

User: Superadmin

# Talent anfragen

[1] Detail Informationen zur Order.  
Bei einer Order Group werden alle  
enthaltenen Orders angezeigt.

[2] Einstellen individuellen Notification, je  
User Gruppe.  
Zeitvorgabe | Tag/Uhrzeit

[3] Costcenter Informationen + Special Rate

[4] Talent auswählen zum Anfragen

Auswahl über Name / Typ (z.B. On Model) /  
Function

[5] Verfügbarkeiten des Talent, in der  
Wochenansicht.

**SetCast CTA GmbH** Hello sascha.nuszkowski@mondula.com | ORDERS & BOOKINGS | TALENT | USERS | LANG

### PROPOSE TALENT

[1] **ORDER DETAILS**

Client	KPI	Date	Time	Set	Position	Location
Test Dummy	30	3-5-2024	8-12	On Model	Hair & Make-Up	B28

ALSO PROPOSING FOR THESE GROUP ORDERS

Test Dummy			Hair & Make-Up	30	3-5-2024	8-12
------------	--	--	----------------	----	----------	------

[2] **NOTIFICATIONS**

Inform Talent  Inform planing  Inform me

[3] **SELECT COSTCENTERS**

Special Rate

[4] **SELECT TALENT**

[5] **NAME**    **FUNCTION**    **TYPE**    **RATE**    **GOOD PERFORMER**    **BAD PERFORMER**    [5]

Fitore Gashi	Video	test	200	Puma   W1 Footwear (1 Ansicht) PUMA Puma   Apparel (Life Kids)		X
--------------	-------	------	-----	---	--	---

**TODAY**    WEEK 1 JANUAR 01 - 07    **PREV**    **NEXT**

01 MO.	02 DI.	03 MI.	04 DO.	05 FR.	06 SA.	07 SO.
--------	--------	--------	--------	--------	--------	--------

User: Superadmin

# Talent anfragen

[1] Detail Informationen zur Order.  
Bei einer Order Group werden alle  
enthaltenen Orders angezeigt.

[2] Einstellen individuellen Notification, je  
User Gruppe.  
Zeitvorgabe | Tag/Uhrzeit

[3] Costcenter Informationen + Special Rate

[4] Talent auswählen zum Anfragen

Auswahl über Name / Typ (z.B. On Model) /  
Function

[6] Auswählen und Anfrage Status angeben.  
(Request oder Option)

**SetCast CTA GmbH** Hello sascha.nuszkowski@mondula.com | ORDERS & BOOKINGS TALENT USERS LAND

### PROPOSE TALENT

[1] **ORDER DETAILS**

Client	KPI	Date	Time	Set	Position	Location
Test Dummy	30	3.5.2024	8-12	On Model	Hair & Make-Up	B28

ALSO PROPOSING FOR THESE GROUP ORDERS

Test Dummy			Hair & Make-Up	30	3.5.2024	8-12
------------	--	--	----------------	----	----------	------

[2] **NOTIFICATIONS**

Inform Talent  Inform planing  Inform me May 7, 2024 11:36 AM

[3] **SELECT COSTCENTERS**

COSTCENTER 1  COSTCENTER 2

Special Rate

[4] **SELECT TALENT**

Fitore  B28  HAIR & MAKE-UP

NAME	FUNCTION	TYPE	RATE	GOOD PERFORMER	TRY OUT	BAD PERFORMER
Fitore new test	Hair & Make-Up	123	0.05			

[6]



User: Superadmin

# Talent anfragen

[1] Detail Informationen zur Order.  
Bei einer Order Group werden alle  
enthaltenen Orders angezeigt.

[2] Einstellen individuellen Notification, je  
User Gruppe.  
Zeitvorgabe | Tag/Uhrzeit

[3] Costcenter Informationen + Special Rate

[4] Talent auswählen zum Anfragen

Auswahl über Name / Typ (z.B. On Model) /  
Function

[5] Auswählen und Anfrage Status angeben.  
(Request oder Option)

**SetCast CTA GmbH**  
Hello sascha.nuszkowski@mondula.com

ORDERS & BOOKINGS TALENT USERS LANO

### PROPOSE TALENT

[1] **ORDER DETAILS**

Client	KPI	Date	Time	Set	Position	Location
Test Dummy	30	3.5.2024	8-12	On Model	Hair & Make-Up	B28

ALSO PROPOSING FOR THESE GROUP ORDERS

Test Dummy						

[2] **NOTIFICATIONS**

Inform Talent  Inform planing  Inform me **May 7, 2024 11:36 AM**

[3] **SELECT COSTCENTERS**

COSTCENTER 1 COSTCENTER 2

Special Rate

[4] **SELECT TALENT**

Fitore B28 HAIR & MAKE-UP

Selected Talent  
**Fitore new test**

STATUS

REQUEST NEHMEN CLEAR [5]

User: Superadmin

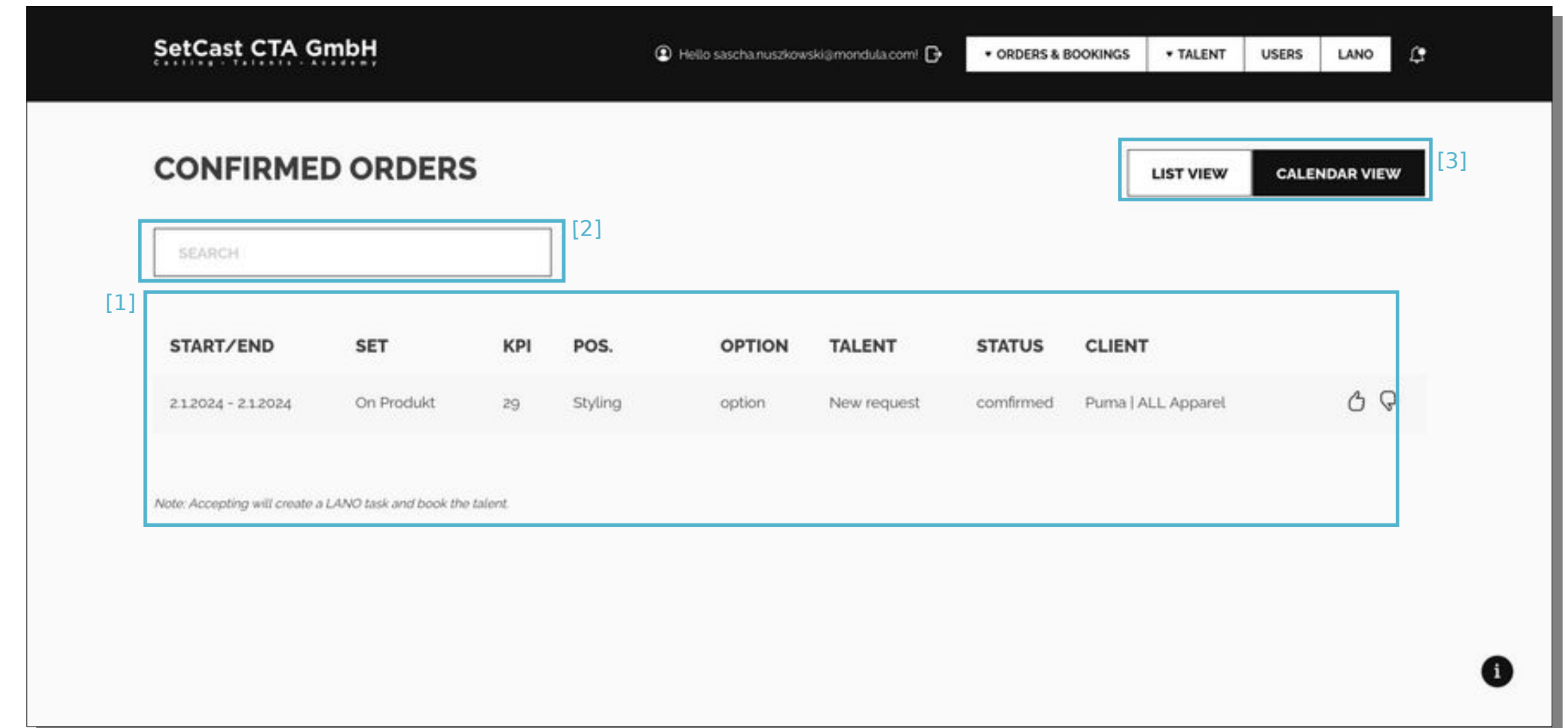
# CONFIRMED ORDERS

Über das Menü Confirmed Orders werden alle durch das Planning bestätigte Orders angezeigt.

[1] Übersicht alle Orders. Bestätigen oder Ablehnen über Daumen rauf oder runter. Durch die Bestätigung wird automatisch ein Lano Task generiert.

[2] Suchfunktion

[3] Wechsel zwischen List- oder Kalenderansicht



User: Superadmin

# CONFIRMED ORDERS

Über das Menü Confirmed Orders werden alle durch das Planning bestätigte Orders angezeigt.

[1] Kalenderansicht

DAY | WEEK | MONTH

The screenshot displays the 'CONFIRMED ORDERS' section of the SetCast CTA GmbH interface. The header includes the company name and navigation links for 'CREATE', 'ORDERS & BOOKINGS', 'TALENT', and 'USERS'. The main content area features a calendar view for 'WEEK 33: FEBRUAR 2024'. The calendar grid shows dates from 29 to 25. A confirmed order is highlighted on February 13th with a green dot and a tooltip that reads 'Bogner | Women / ... Fitore Gashi confirmed'. The interface also includes navigation buttons for 'TODAY', 'PREV', and 'NEXT', and a date range selector for 'WEEK 33: FEBRUAR 2024' with sub-options for 'WEEK', 'DAY', and 'MONTH'. A small information icon is visible in the bottom right corner.

User: Superadmin

# TALENTS ON HOLD

Übersicht von Talents, auf die eine First-Option besteht.

Anlegen von „Dummy Orders“, um Optionen auf Talenten zu halten, ohne konkreten Bezug zu Produktionen.

[1] Übersicht der Talents und der Produktionen. Release löst die Option zu einer konkreten Order.

[2] Dummy Order anlegen (Option ohne Produktion)

[3] Suchfunktion

[4] Wechsel zwischen List- oder Kalenderansicht

The screenshot displays the 'DUMMY ORDERS TO HOLD TALENTS' page in the SetCast CTA GmbH system. The page features a navigation bar with 'CREATE', 'ORDERS & BOOKINGS', 'TALENT', and 'USERS' menus. Below the navigation, there are buttons for 'CREATE DUMMY', 'LIST VIEW', and 'CALENDAR VIEW'. A search bar is located above the table. The table lists several dummy orders with columns for 'START/END', 'SET', 'KPI', 'POS.', 'OPTION', 'TALENT', 'STATUS', 'CLIENT', and a 'RELEASE' button. A note at the bottom indicates that declining an order will release the talent.

START/END	SET	KPI	POS.	OPTION	TALENT	STATUS	CLIENT	RELEASE
10.5.2024 - 10.5.2024	On Produkt	18	Styling	option	Irina Khanova	optionSolved	Z EPS   PDP Flatlays	RELEASE
10.5.2024 - 10.5.2024			Hair & Make-Up	1 Option	Test Mustermann	talentOnHold	SetCast- 1. Option	RELEASE
11.5.2024 - 11.5.2024			Hair & Make-Up	1 Option	Test Mustermann	talentOnHold	SetCast- 1. Option	RELEASE
9.5.2024 - 9.5.2024			Hair & Make-Up	1 Option	Test Mustermann	talentOnHold	SetCast- 1. Option	RELEASE
12.5.2024 - 12.5.2024			Hair & Make-Up	1 Option	Test Mustermann	talentOnHold	SetCast- 1. Option	RELEASE

Note: Declining will release the talent.

User: Superadmin

# PROPOSED ORDERS

[1] Übersicht der Orders, für die ein Talent die First-Option bestätigt hat.

[2] Verschiedenen Aktionen pro Order möglich.

 Talent akzeptieren

 Order löschen

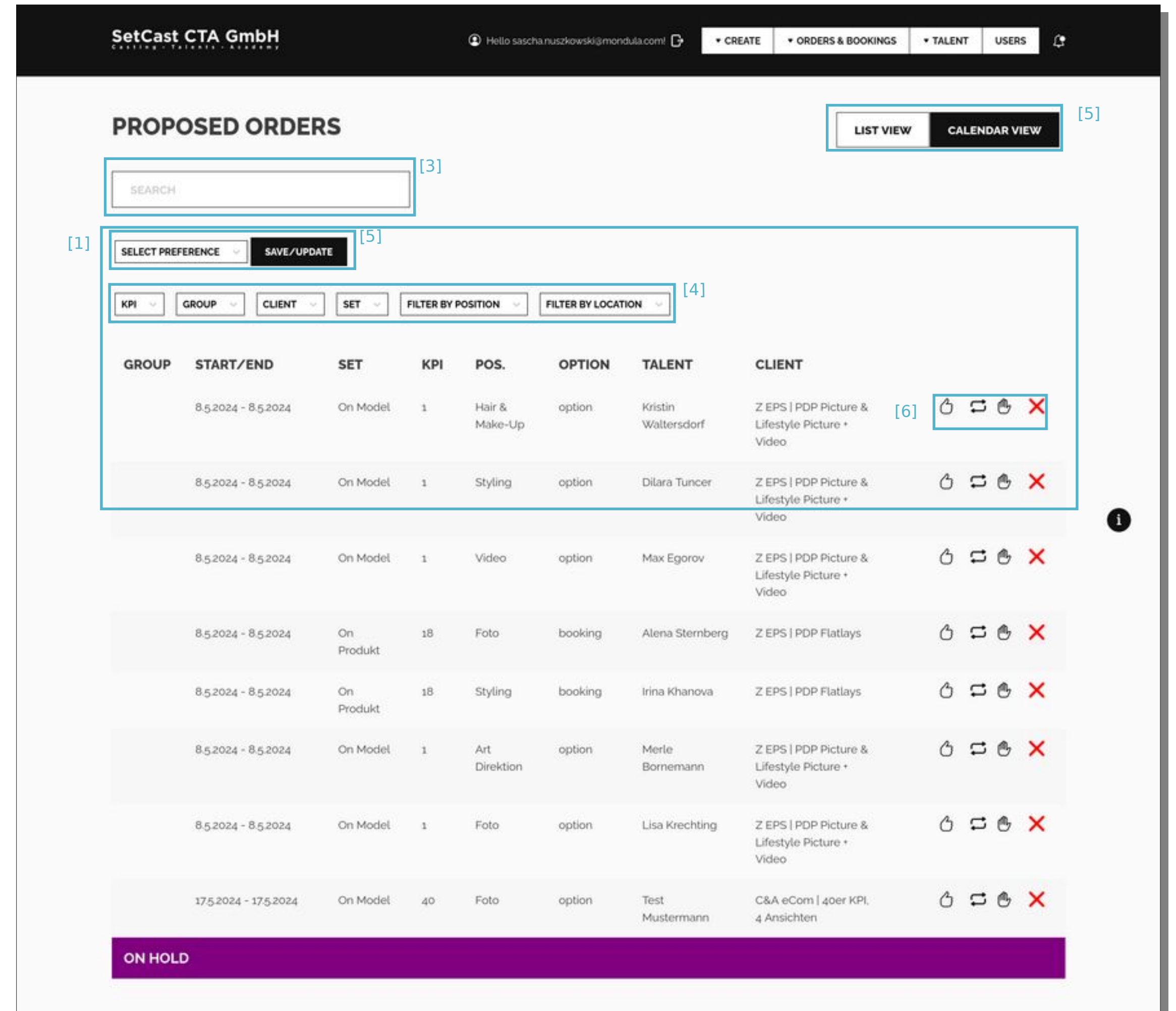
 Talent tauschen

[3] Suchfunktion

[4] Filter nach KPI | Client | Set

[5] Filter Einstellungen speichern

[6] Wechsel zwischen List- oder Kalenderansicht / WEEK | DAY | MONTH



SetCast CTA GmbH

Hello sascha.ruszkowski@mondula.com!

CREATE ORDERS & BOOKINGS TALENT USERS

































## PROPOSED ORDERS

LIST VIEW CALENDAR VIEW

SEARCH

SELECT PREFERENCE SAVE/UPDATE

KPI GROUP CLIENT SET FILTER BY POSITION FILTER BY LOCATION

GROUP	START/END	SET	KPI	POS.	OPTION	TALENT	CLIENT	
	8.5.2024 - 8.5.2024	On Model	1	Hair & Make-Up	option	Kristin Waltersdorf	Z EPS   PDP Picture & Lifestyle Picture + Video	   
	8.5.2024 - 8.5.2024	On Model	1	Styling	option	Dilara Tuncer	Z EPS   PDP Picture & Lifestyle Picture + Video	   
	8.5.2024 - 8.5.2024	On Model	1	Video	option	Max Egorov	Z EPS   PDP Picture & Lifestyle Picture + Video	   
	8.5.2024 - 8.5.2024	On Produkt	18	Foto	booking	Alena Sternberg	Z EPS   PDP Flatlays	   
	8.5.2024 - 8.5.2024	On Produkt	18	Styling	booking	Irina Khanova	Z EPS   PDP Flatlays	   
	8.5.2024 - 8.5.2024	On Model	1	Art Direktion	option	Merle Bornemann	Z EPS   PDP Picture & Lifestyle Picture + Video	   
	8.5.2024 - 8.5.2024	On Model	1	Foto	option	Lisa Krechting	Z EPS   PDP Picture & Lifestyle Picture + Video	   
	17.5.2024 - 17.5.2024	On Model	40	Foto	option	Test Mustermann	C&A eCom   40er KPI, 4 Ansichten	   

ON HOLD

User: Superadmin

# REQUESTED

[1] Übersicht der Orders, für die ein Talent die First-Option bestätigt hat und das Planning das Talent bestätigt hat.

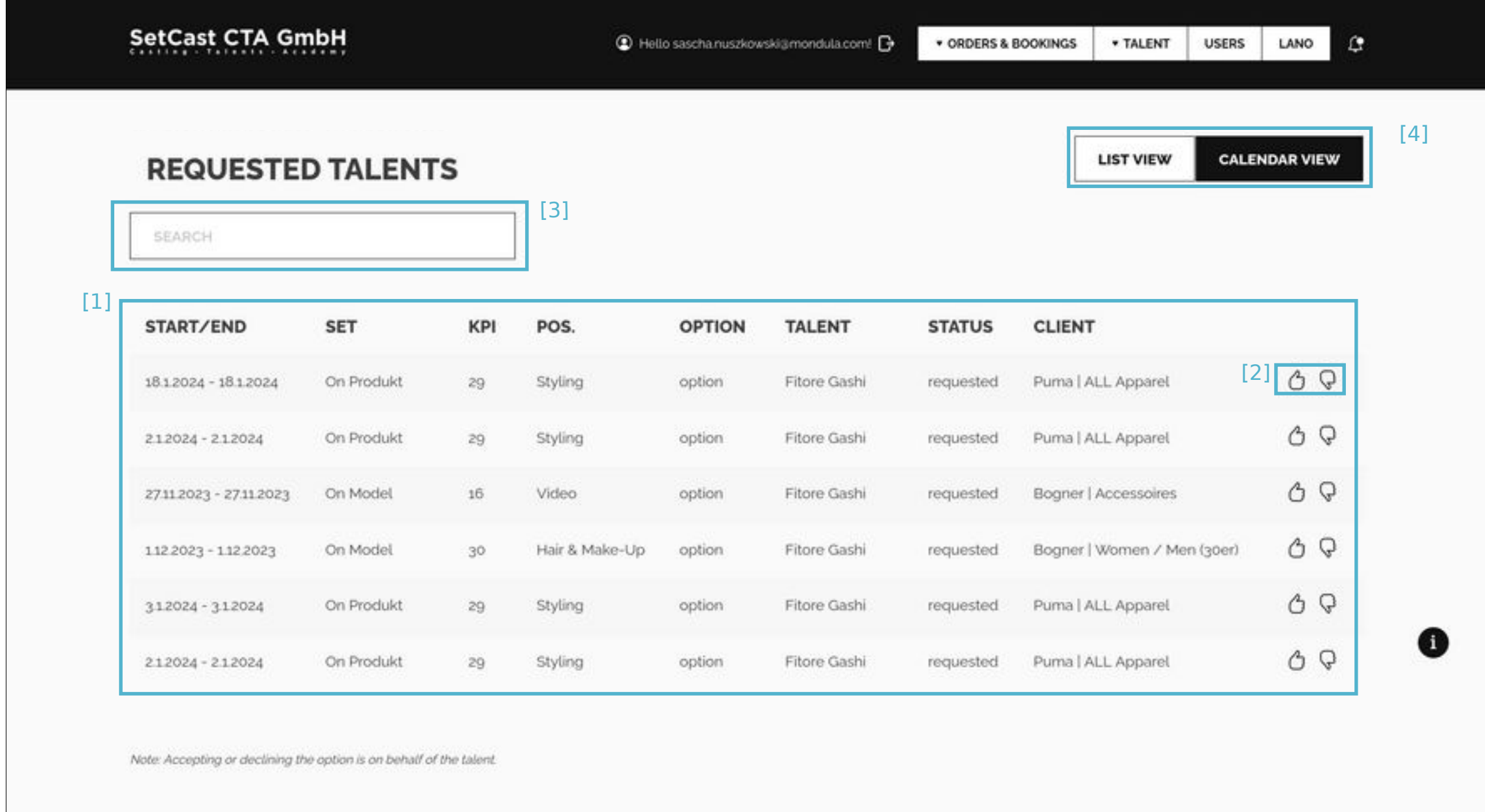
[2] Requested Talents löschen oder bestätigen

 Order bestätigen

 Order löschen

[3] Suchfunktion

[4] Wechsel zwischen List- oder Kalenderansicht MONTH | DAY | WEEK















SetCast CTA GmbH  
Hello sascha.nuszkowski@mondula.com

ORDERS & BOOKINGS TALENT USERS LANO

### REQUESTED TALENTS

LIST VIEW CALENDAR VIEW [4]

SEARCH [3]

START/END	SET	KPI	POS.	OPTION	TALENT	STATUS	CLIENT	
18.1.2024 - 18.1.2024	On Produkt	29	Styling	option	Fitore Gashi	requested	Puma   ALL Apparel	[2]  
2.1.2024 - 2.1.2024	On Produkt	29	Styling	option	Fitore Gashi	requested	Puma   ALL Apparel	 
27.11.2023 - 27.11.2023	On Model	16	Video	option	Fitore Gashi	requested	Bogner   Accessoires	 
1.12.2023 - 1.12.2023	On Model	30	Hair & Make-Up	option	Fitore Gashi	requested	Bogner   Women / Men (30er)	 
3.1.2024 - 3.1.2024	On Produkt	29	Styling	option	Fitore Gashi	requested	Puma   ALL Apparel	 
2.1.2024 - 2.1.2024	On Produkt	29	Styling	option	Fitore Gashi	requested	Puma   ALL Apparel	 

Note: Accepting or declining the option is on behalf of the talent.

User: Superadmin

# DUMMY ORDERS / Talents on hold

Wenn ein Talent eine 1. Option an die SetCast gegeben hat, kann diese Option ohne Projektbezug gehalten werden.

[1] Create Dummy Order

[2] Order Informationen anlegen

[2] Talent auswählen.

Filter Name / Type / Function

[3] Verfügbarkeit über Kalender überprüfen oder direkt auswählen

[4] Dummy Order release mit ausgewählten Talent

[5] Wechsel zur Kalendersicht

The screenshot shows the 'SetCast CTA GmbH' web application interface. The main heading is 'DUMMY ORDERS TO HOLD TALENTS'. At the top right, there are navigation tabs: 'CREATE', 'ORDERS & BOOKINGS', 'TALENT', and 'USERS'. Below the heading, there are three buttons: 'CREATE DUMMY' (highlighted with [1]), 'LIST VIEW', and 'CALENDAR VIEW' (highlighted with [5]).

The form for creating a dummy order includes the following fields:

- SetCast- 1. Option
- POSITION (dropdown)
- LOCATIONS (dropdown)
- SONSTIGE INFO
- START TIME
- END TIME
- Two date pickers in 'TT.MM.JJJJ' format
- OPTION (dropdown)

Below the form is a 'SELECT TALENT' section with a search bar and two dropdowns: 'SELECT TYPE' and 'SELECT FUNCTION'. Below this is a table of talents:

NAME	FUNCTION	TYPE	RATE	GOOD PERFORMER	BAD PERFORMER	
[3] Sylvie Heinrich	Styling	Product	300			[4]
Jacob Wagner	Digi-OP	On Model	350			
Philippe Rebosz	Video	on Model	400			
Katrin Nagelmüller	Styling	Product	Verifizierung fehlt!			
Sergej Preis	Foto	Product	300			
Claudia Schröder	Digi-OP	on Model	250			

User: Superadmin

# ORDERS AND BOOKINGS

Über das Menü ORDER & BOOKINGS wird der Kalender mit den Bookings aufgerufen.

[1] Filter nach Client, Set, Location, User, Talent.

[2] mit TODAY wird zum aktuellen Tag navigiert, mit PREV und NEXT wird die vergangene bzw. folgende Zeitspanne angezeigt.

[3] WEEK, DAY MONTH Ansicht

[4] über group werden die Orders angezeigt und das grouping kann bearbeitet werden.

[5] Wechsel zur List VIEW (mehr Filteroptionen). Seite 23

SetCast CTA GmbH  
Hello sascha.nuszkowski@mondula.com! | CREATE | ORDERS & BOOKINGS | TALENT | USERS

## ORDERS & BOOKINGS

[4] GROUPS LIST VIEW CALENDAR VIEW [5]

[1] Filter by client: SELECT... Filter by set: SELECT... Filter by Location: SELECT...  
Filter by user: ALL Filter by status: SELECT...

[2] TODAY PREV NEXT [3] WEEK DAY MONTH

WEEK 46: MAI 2024

MO.	DI.	MI.	DO.	FR.	SA.	SO.
29	30	01	02	03	04	05
08:00 - 17:00 Z EPDP   Textile Life... Rico Terheyde n.fraemke@set-c...	08:00 - 17:00 Z EPDP   Textile Life... Carsten Görting n.fraemke@set-c...		8:30 - 17:30 Tom Tailor   Model Jerome Guloton n.fraemke@set-cas...	08:00 - 17:00 Z EPDP   Textile Life... Carsten Görting n.fraemke@set-c...		
08:00 - 17:00 Z EPDP   Textile Life... Joelyn Steinbeck n.fraemke@set-c...	08:00 - 17:00 Z EPS   PDP Picture ... Lisa Krechting n.fraemke@set-cas...		8:00 - 17:00 Z EPDP   Model Merle Bornemann n.fraemke@set-cas...	08:00 - 17:00 Z EPDP   Textile Life... Oliver Schlykow n.fraemke@set-c...		
11:00 - 18:00 Tom Tailor   Model Daniela Prost s.tigges@set-cast.c...	08:30 - 17:30 Puma   Apparel (Mo... Maria Gorny n.fraemke@set-c...		08:00 - 17:00 Z EPDP   Textile Life... Rico Terheyde n.fraemke@set-c...	09:00 - 18:00 Bonprix   KIKKA Alex Merk n.fraemke@set-cas...		
08:00 - 17:00 Z EPDP   Textile Life... Carsten Görting n.fraemke@set-c...	08:00 - 17:00 Z EPS   PDP Picture ... Lisa Krechting n.fraemke@set-cas...		08:00 - 17:00 PUMA Oliver Schlykow n.fraemke@set-ct...	09:00 - 18:00 Bonprix   KIKKA Nina Tramp n.fraemke@set-cas...		
08:30 - 17:30 Puma   Apparel (Mo... Oliver Schlykow n.fraemke@set-c...	08:00 - 17:00 Z EPDP   Textile Life... Rico Terheyde n.fraemke@set-c...		08:00 - 17:00 Tom Tailor   Model Rhea Fey Natmeßnig n.fraemke@set-c...	08:00 - 17:00 Z EPDP   Textile Life... Sebastiano Ragusa n.fraemke@set-c...		
08:00 - 17:00 Tom Tailor   Model Isabel Grönke n.fraemke@set-c...	08:00 - 17:00 Z EPDP   Textile Life... Joelyn Steinbeck n.fraemke@set-c...		08:00 - 17:00 Z EPDP   Textile Life... Sebastiano Ragusa n.fraemke@set-c...	08:00 - 17:00 undefined Nina Tramp n.fraemke@set-cas...		
08:00 - 17:00 Z EPS   PDP Picture ... Lisa Krechting n.fraemke@set-cas...	08:00 - 17:00 Z EPS   PDP Picture ... Kristin Waltersdorf n.fraemke@set-cas...		08:30 - 17:30 HFG   Bekleidung L... Oleg Dubin s.tigges@set-cast.c...	8:30 - 17:30 Tom Tailor   Model Maria Gorny n.fraemke@set-cas...		



User: Superadmin

# Orders & BOOKINGS

[1] die Kalendereinträge zeigen folgende Informationen in der Vorschau an:

- Start / Ende
- Client
- Talent
- Bearbeiter:innen
- Farbcode zum Status

**SetCast CTA GmbH**  
Hello sascha.nuszkowski@mondula.com | CREATE | ORDERS & BOOKINGS | TALENT | USERS

## ORDERS & BOOKINGS

GROUPS | LIST VIEW | CALENDAR VIEW

Filter by client: SELECT... | Filter by set: SELECT... | Filter by Location: SELECT...  
Filter by user: ALL | Filter by status: SELECT...

TODAY | PREV | NEXT | WEEK 46: MAI 2024 | WEEK | DAY | MONTH

MO.	DI.	MI.	DO.	FR.	SA.	SO.
29	30	01	02	03	04	05
08:00 - 17:00 Z EPDP   Textile Life... Rico Terheyde n.fraemke@set-c...	08:00 - 17:00 Z EPDP   Textile Life... Carsten Görling n.fraemke@set-c...		8:30 - 17:30 Tom Tailor   Model Jerome Guioton n.fraemke@set-cas...	08:00 - 17:00 Z EPDP   Textile Life... Carsten Görling n.fraemke@set-c...		
08:00 - 17:00 Z EPDP   Textile Life... Joelyn Steinbeck n.fraemke@set-c...	08:00 - 17:00 Z EPS   PDP Picture ... Lena Schäffken n.fraemke@set-cas...		8:00 - 17:00 Z EPDP   Model Merle Bornemann n.fraemke@set-cas...	08:00 - 17:00 Z EPDP   Textile Life... Oliver Schlykow n.fraemke@set-c...		
11:00 - 18:00 Tom Tailor   Model Daniela Prost s.tigges@set-cast...	08:30 - 17:30 Puma   Apparel (Mo... Maria Gorny n.fraemke@set-c...		08:00 - 17:00 Z EPDP   Textile Life... Rico Terheyde n.fraemke@set-c...	09:00 - 18:00 Bonprix   KIKKA Alex Merk n.fraemke@set-cas...		
08:00 - 17:00 Z EPDP   Textile Life... Carsten Görling n.fraemke@set-c...	08:00 - 17:00 Z EPS   PDP Picture ... Lisa Krechting n.fraemke@set-cas...		08:00 - 17:00 PUMA Oliver Schlykow n.fraemke@set-c...	09:00 - 18:00 Bonprix   KIKKA Nina Tramp n.fraemke@set-cas...		
08:30 - 17:30 Puma   Apparel (Mo... Oliver Schlykow n.fraemke@set-c...	08:00 - 17:00 Z EPDP   Textile Life... Rico Terheyde n.fraemke@set-c...		08:00 - 17:00 Tom Tailor   Model Rhea Fey Natmeßnig n.fraemke@set-c...	08:00 - 17:00 Z EPDP   Textile Life... Sebastiano Ragusa n.fraemke@set-c...		
08:00 - 17:00 Tom Tailor   Model Isabel Grönke n.fraemke@set-c...	08:00 - 17:00 Z EPDP   Textile Life... Joelyn Steinbeck n.fraemke@set-c...		08:00 - 17:00 Z EPDP   Textile Life... Sebastiano Ragusa n.fraemke@set-c...	08:00 - 17:00 undefinied Nina Tramp n.fraemke@set-cas...		
08:00 - 17:00 Z EPS   PDP Picture ... Lisa Krechting n.fraemke@set-cas...	08:00 - 17:00 Z EPS   PDP Picture ... Kristin Waltersdorf n.fraemke@set-cas...		08:30 - 17:30 HFG   Bekleidung L... Oleg Dubin s.tigges@set-cast...	8:30 - 17:30 Tom Tailor   Model Maria Gorny n.fraemke@set-cas...		

User: Superadmin

# Orders & BOOKINGS / List View

## [1] Diverse Filteroptionen

- Client
- Function
- Talent
- Set
- Status
- Location

[2] Select Preferences save/update  
Filter pro User

[3] Bearbeitung Order Details

[4] Delete Order

SetCast CTA GmbH  
Hello sascha.nuszkowski@mondula.com

CREATE ORDERS & BOOKINGS TALENT USERS

### ORDERS & BOOKINGS

GROUPS LIST VIEW CALENDAR VIEW

SEARCH

[1] [2] [3] [4]

SELECT PREFERENCE SAVE/UPDATE

FILTER BY CLIENT FILTER BY FUNCTION FILTER BY TALENT FILTER BY SET FILTER BY STATUS FILTER BY LOCATION











START/END	SET	KPI	FUN.	OPTION	TALENT	STATUS	CLIENT	[3]	[4]
10.5.2024 - 10.5.2024	On Produkt	22	Styling	option	Livia Roost	Booked	Z EPS   Büste		DELETE
10.5.2024 - 10.5.2024	On Model	40	Art Direktion	option	Nina Tramp	Booked	Bonprix   Bademode		DELETE
10.5.2024 - 10.5.2024	On Model	40	Hair & Make-Up	option	Alex Merk	Booked	Bonprix   Bademode		DELETE
10.5.2024 - 10.5.2024	On Model	22	Styling	option	Anthony Heim	Booked	Z EPDP   Textile Lifestyle/ Video		DELETE
10.5.2024 - 10.5.2024	On Model	40	Styling	option	Maren Crenshaw	Booked	Bonprix   Bademode		DELETE
10.5.2024 - 10.5.2024	On Model	40	Foto	option	Lisa Knauer	Booked	Bonprix   Bademode		DELETE
10.5.2024 - 10.5.2024	On Produkt	29	Styling	option	Livia Roost	Booked	Bonprix   Hänger		DELETE
10.5.2024 - 10.5.2024	On Produkt	18	Styling	option	Irina Khanova	optionSo- lved	Z EPS   PDP Flatlays		DELETE
8.5.2024 - 8.5.2024	On Model	22	Hair & Make-Up	option	Joelyn Steinbeck	Booked	Z EPDP   Textile Lifestyle/ Video		DELETE
8.5.2024 - 8.5.2024	On Model	1	Foto	option	Lisa	Booked	Z EPS   PDP Picture &		DELETE

User: Superadmin

# BOOKINGS

[1] die Farbgebung der Bookings haben folgende Bedeutung:

### LEGEND

-  booked/lano task created
-  confirmed
-  new order
-  requested
-  1.optioned
-  option - released
-  declined request
-  hold
-  On model
-  On product

**SetCast CTA GmbH** | Hello sascha.nuszkowski@mondula.com | CREATE | ORDERS & BOOKINGS | TALENT | USERS

## ORDERS & BOOKINGS

GROUPS | LIST VIEW | CALENDAR VIEW

Filter by client: SELECT... | Filter by set: SELECT... | Filter by Location: SELECT...  
Filter by user: ALL | Filter by status: SELECT...

TODAY | PREV | NEXT | WEEK 1g: MAI 06 - 12 | WEEK | DAY | MONTH

06 MO.	07 DI.	08 MI.	09 DO.	10 FR.	11 SA.	12 SO.
Bonprix   Bademode Merte Bornemann n.fraemke@set-cas...	Z EPDP   Textile Life... Joelyn Steinbeck n.fraemke@set-cas...	Z EPS   Büste (s. Ans... Matt Mazzenzio s.tigges@set-cast.c...		Z EPS   PDP Flatlays Irina Khanova undefined		
Z EPDP   Textile Life... Jerome Guilton n.fraemke@set-cas...	Puma   Apparel Paul Kadjo n.fraemke@set-cas...	Puma   Apparel Görkem Sengel n.fraemke@set-cas...		Bonprix   Hänger Livia Roost s.tigges@set-cast.c...		
Z EPDP   Textile Life... Matthias Wolf s.tigges@set-cast.c...	Z EPS   PDP Picture ... Lisa Krechling n.fraemke@set-cas...	Puma   Apparel (Mo... Maria Gorny n.fraemke@set-cas...		Bonprix   Bademode Lisa Knauer n.fraemke@set-cas...		
Puma   Apparel (Mo... Maria Gorny n.fraemke@set-cas...	Bonprix   BPC Maren Crenshaw n.fraemke@set-cas...	Z EPS   PDP Picture ... Kristin Waltersdorf n.fraemke@set-cas...		Bonprix   Bademode Maren Crenshaw n.fraemke@set-cas...		
Z EPS   PDP Picture ... Dilara Tuncer n.fraemke@set-cas...	Puma   ALL Apparel Anthony Heim s.tigges@set-cast.c...	Z EPS   PDP Picture ... Dilara Tuncer n.fraemke@set-cas...		Z EPDP   Textile Life... Anthony Heim n.fraemke@set-cas...		
undefined Dilara Tuncer n.fraemke@set-cas...	Z EPS   Büste (s. Ans... Matt Mazzenzio s.tigges@set-cast.c...	Z EPS   PDP Picture ... Max Egorov n.fraemke@set-cas...		Bonprix   Bademode Alex Merk n.fraemke@set-cas...		
Puma   Apparel Melike Boltes s.tigges@set-cast.c...	Z EPS   PDP Picture ... Kristin Waltersdorf n.fraemke@set-cas...	Puma   Apparel Anthony Heim s.tigges@set-cast.c...		Bonprix   Bademode Nina Tramp n.fraemke@set-cas...		
Bonprix   Sport Rhea Fey Natmeßnig n.fraemke@set-cas...	Puma   Apparel (Mo... Maria Gorny n.fraemke@set-cas...	Z EPS   PDP Flatlays Alena Sternberg s.tigges@set-cast.c...		Z EPS   Büste Livia Roost s.tigges@set-cast.c...		
Bonprix   Sport	Z EPS   PDP Picture	Z EPS   PDP Flatlays				

User: Superadmin

# EDIT BOOKINGS

[1] über den Stift in der Listen Ansicht lassen Bookings editieren.

SetCast CTA GmbH  
Hello sascha.nuszkowski@mondula.com

CREATE ORDERS & BOOKINGS TALENT USERS

## ORDERS & BOOKINGS

GROUPS LIST VIEW CALENDAR VIEW

SEARCH

SELECT PREFERENCE SAVE/UPDATE

FILTER BY CLIENT FILTER BY FUNCTION FILTER BY TALENT FILTER BY SET FILTER BY STATUS FILTER BY LOCATION

START/END	SET	KPI	FUN.	OPTION	TALENT	STATUS	CLIENT		
10.5.2024 - 10.5.2024	On Produkt	22	Styling	option	Livia Roost	Booked	Z EPS   Büste	[1]	DELETE
10.5.2024 - 10.5.2024	On Model	40	Art Direktion	option	Nina Tramp	Booked	Bonprix   Bademode		DELETE
10.5.2024 - 10.5.2024	On Model	40	Hair & Make-Up	option	Alex Merk	Booked	Bonprix   Bademode		DELETE
10.5.2024 - 10.5.2024	On Model	22	Styling	option	Anthony Heim	Booked	Z EPDP   Textile Lifestyle/ Video		DELETE
10.5.2024 - 10.5.2024	On Model	40	Styling	option	Maren Crenshaw	Booked	Bonprix   Bademode		DELETE
10.5.2024 - 10.5.2024	On Model	40	Foto	option	Lisa Knauer	Booked	Bonprix   Bademode		DELETE
10.5.2024 - 10.5.2024	On Produkt	29	Styling	option	Livia Roost	Booked	Bonprix   Hänger		DELETE
10.5.2024 - 10.5.2024	On Produkt	18	Styling	option	Irina Khanova	optionSolved	Z EPS   PDP Flatlays		DELETE
8.5.2024 - 8.5.2024	On Model	22	Hair & Make-Up	option	Joelyn Steinbeck	Booked	Z EPDP   Textile Lifestyle/ Video		DELETE

User: Superadmin

# EDIT BOOKINGS

- [1] Neues Talent Anfragen
- [2] Das komplette Booking bearbeiten
- [3] Status des Booking ändern
- [4] Bearbeiter ändern / User

SetCast CTA GmbH  
Hello sascha.nuszkowski@mondula.com! CREATE ORDERS & BOOKINGS TALENT USERS

### ORDER DETAILS

CLIENT	DATE	OPTION	POSITION	SET	STATUS	START	END
Z EPS   Büste	10.5.2024	option	Styling	On Produkt	Booked	15:00	17:30

[1] [2]

PROPOSE OTHER TALENT EDIT ALL DETAILS

[3] Status: BOOKED / LANO TASK CREATED UPDATE STATUS

[4] Propose By: S.TIGGES@SET-CAST.COM UPDATE PROPOSE BY

i

User: Superadmin

# NEW ORDERS

Über das Menü ORDER & BOOKINGS > NEW ORDERS wird der Kalender mit den neuen Bookings aufgerufen.

[1] Suchfeld, Filteroptionen: Date, Client, Position, Set, Location.

[2] Select Preferences / Filter Speichern

[3] Als User festlegen wer die Order bearbeitet / Mark the Orders

[4] Wechsel der Ansicht zwischen CALENDER VIEW und LIST VIEW.

[5] Groups führt zur Option Groupings der Orders zu verändern.

[6] Talent anfragen

SetCast CTA GmbH  
Hello sascha.nuszkowski@mondula.com! | CREATE | ORDERS & BOOKINGS | TALENT | USERS

## NEW ORDERS

[1] [2] [3] [4] [5] [6]

SELECT PREFERENCE SAVE/UPDATE SEARCH

FILTER BY DATE FILTER BY CLIENT FILTER BY POSITION FILTER BY SET FILTER BY LOCATION

MARK THE ORDERS

GROUPS / PROCESING BY	START/END	CLIENT	STUDIO LOCATION	SET	KPI	POSITION	MODEL	CREATED AT
<input type="checkbox"/> 240115 fitore.ga shi@mo ndula.co m	3-5.2024 8-12	Test Dummy	test/ B2B	On Model	30	Hair & Make-Up		03/05/2024

User: Superadmin

# CREATE ORDER

Über das Menü CREATE / CREATE SINGLE ORDER werden neue Orders erstellt.

[1] Das Order-Formular benötigt folgende Informationen:

- Client
- Position
- Studio
- Location
- KPI
- SET
- Start
- End Time
- Datum
- Option/booking

The screenshot shows a web application interface for 'SetCast CTA GmbH'. The top navigation bar includes the company name, a user profile 'Hello saschanuszkowski@mondula.com', and menu items: 'CREATE', 'ORDERS & BOOKINGS', 'TALENT', and 'USERS'. The main content area is titled 'CREATE ORDER' and contains a form with the following fields: 'CLIENT' (dropdown), 'POSITION' (dropdown), 'STUDIO' (text input), 'LOCATION' (text input), 'KPI' (text input), 'SET' (dropdown), 'START TIME' (text input), 'END TIME' (text input), 'TT.MM.JJJJ' (date picker), and 'OPTION' (dropdown). A 'CREATE ORDER' button is located at the bottom of the form. A small information icon (i) is visible on the right side of the page.

User: Superadmin

# TALENT LIST

Über das Menü TALENT > TALENT LIST wird die List aufgerufen.

[1] alle eingetragenen Talent werden mit folgende Informationen spaltenweise angezeigt:

- Name
- Type
- Function
- Email
- Notes SetCast
- Day Rate
- Phone number
- Good
- Try Out
- BAD
- Notes Product Leads

[2] Über das Kalender Symbol wird der Kalender des Talents aufgerufen.

[3] Über den Stift das Talent bearbeiten.

The screenshot displays the 'TALENT LIST' interface for SetCast CTA GmbH. At the top, there's a navigation bar with 'CREATE', 'ORDERS & BOOKINGS', 'TALENT', and 'USERS'. Below this, the 'TALENT LIST' title is followed by a search bar and a 'SELECT PREFERENCE' dropdown with a 'SAVE/UPDATE' button. To the right, there are 'ADD COMPANY' and 'ADD TALENT' buttons. Below these are several filter dropdowns: 'SELECT TYPE', 'SELECT FUNCTION', 'SELECT GOOD', 'SELECT TRY OUT', 'SELECT BAD', and 'SELECT LOCATION'. The main part of the interface is a table with the following columns: NAME, TYPE, FUNCTION, EMAIL, NOTES SETCAST, DAY RATE, PHONE, GOOD, TRY OUT, BAD, and NOTES PRODUCT LEADS. A single entry for 'Adela Dupetit' is shown, with details like 'on Model', 'Hair & Make-Up', 'adelabernardi@icloud.com', and 'Ab Berlin buchbar // arbeitet nicht unter 500 Euro, eher Assistenzlevel'. To the right of the table, there are icons for a calendar (labeled [2]) and an edit function (labeled [3]). The footer contains contact information for Alena Stenberg, including phone numbers and a website link.

[4] Über die Buttons kann man direkt neue Talente oder Unternehmen anlegen.

[5] Direkte Filterung der Talente über die Filterfunktion.

[6] Über das Suchfeld kann nach Namen gefilter werden.



User: Superadmin

# TALENT LIST Kalender

[1] Kalenderübersicht des ausgewählten Talent.

[2] Der Zeitraum steht über dem Kalender.

[3] der Shortcut TODAY liefert automatisch die aktuelle Woche, mit PREV und NEXT kann durch die Wochen navigiert werden.

[4] in dem Kalender werden folgende Einträge angezeigt:

- Abwesenheitszeiten / Farbcode Rot
- Verfügbarkeit / Farbcode grün
- Bookings

[5] Mit dem X wird die Ansicht geschlossen.



**SetCast CTA GmbH** Hello sascha.nuszkowski@mondula.com! CREATE ORDERS & BOOKINGS TALENT USERS

### TALENT LIST

SELECT PREFERENCE SAVE/UPDATE

roost ADD COMPANY ADD TALENT

SELECT TYPE SELECT FUNCTION SELECT GOOD SELECT TRY OUT SELECT BAD SELECT LOCATION

NAME	TYPE	FUNCTION	EMAIL	NOTES SETCAST	DAY RATE	PHONE	GOOD	TRY OUT	BAD	NOTES PRODUCT LEADS
Livia Roost	on Model	Styling	livia.roost@gmail.com	04/24 Mail Web APP; Dayrate schriftlich bestätigt	300	01590 1355 625				
Livia Roost	Product	Styling	livia.roost@gmail.com	04/24 Mail Web APP; Dayrate schriftlich bestätigt	300	01590 1355 625				

[1] [2] [3] [4] [5]

TODAY WEEK 1g: MAI 06 - 12 PREV NEXT

06 MO. 07 DI. 08 MI. 09 DO. 10 FR. 11 SA. 12 SO.

08:30- 15:00  
Client: Bonprix | Hänger  
Status: Booked

15:00- 17:30  
Client: Z EPS | Büste  
Status: Booked

User: Superadmin

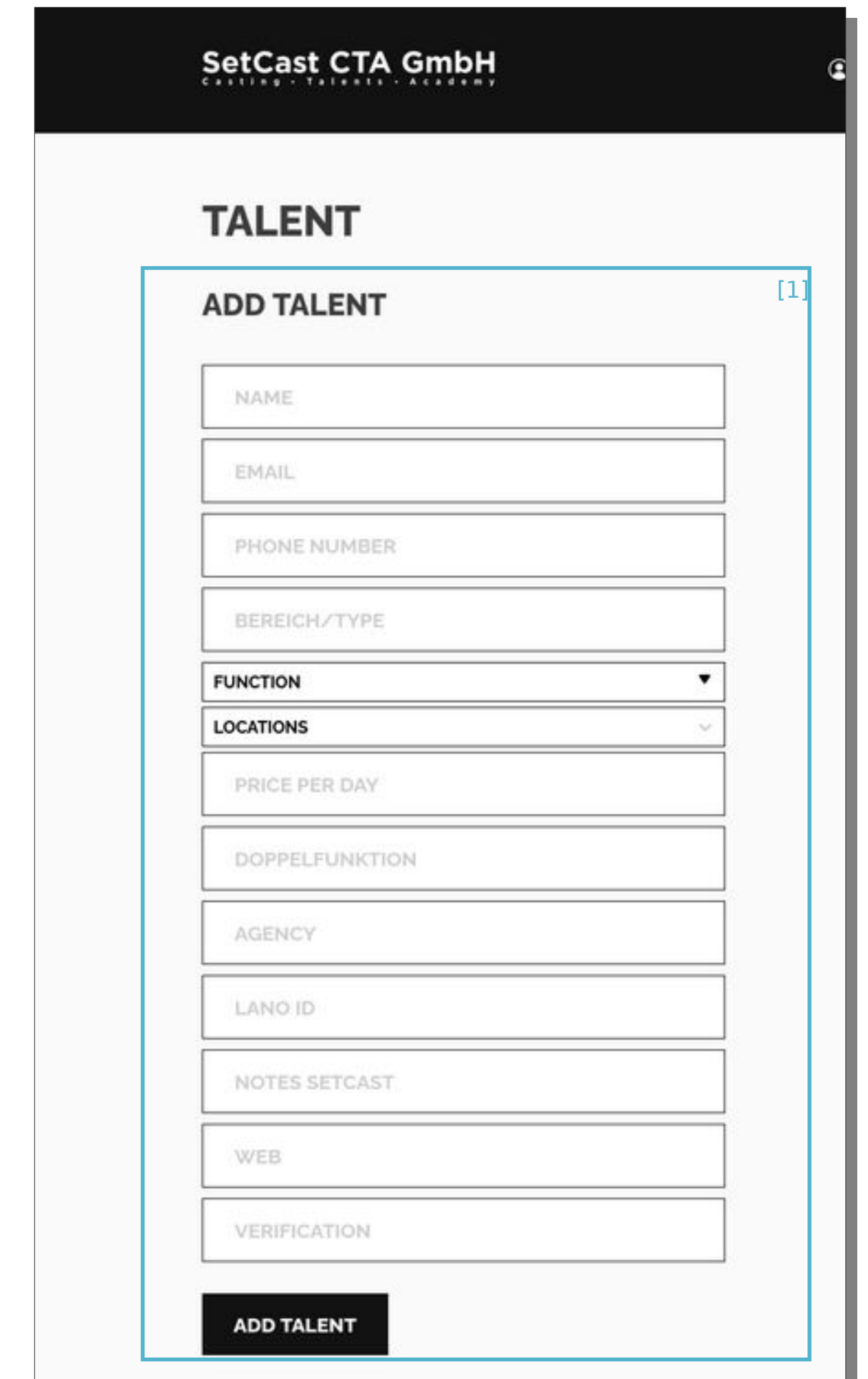
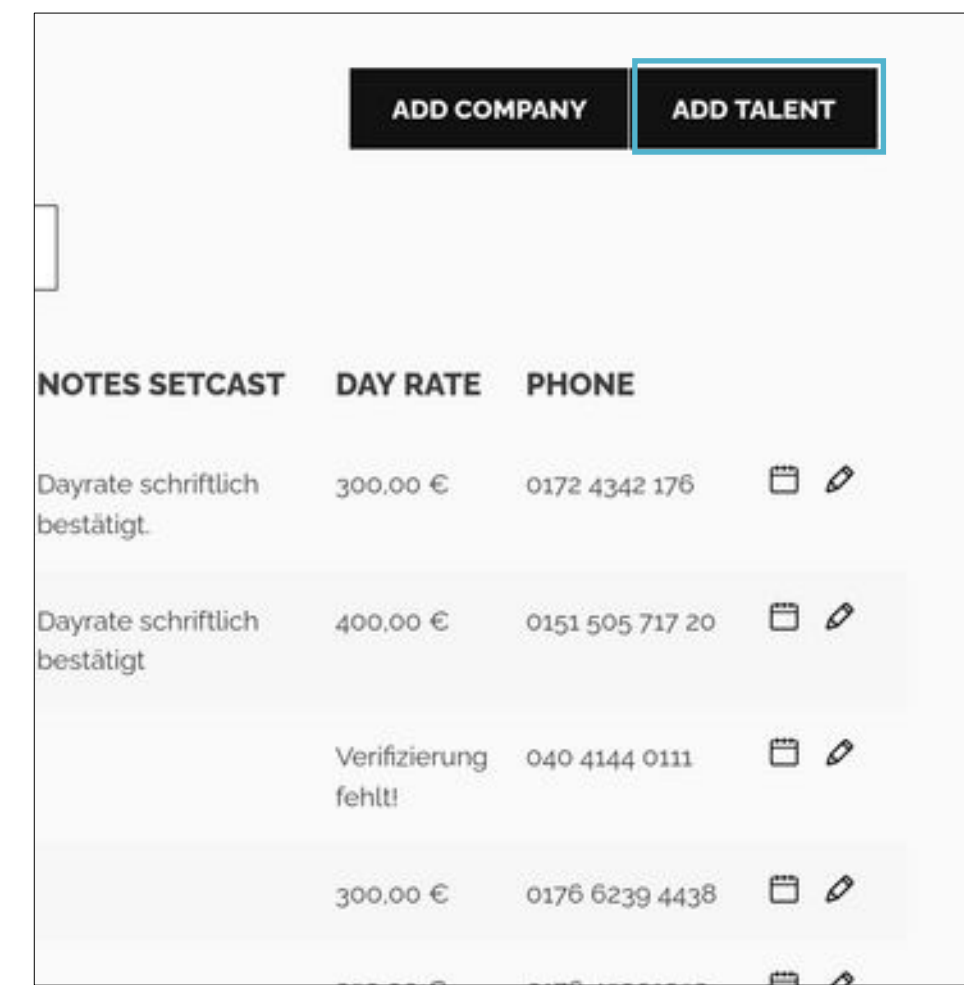
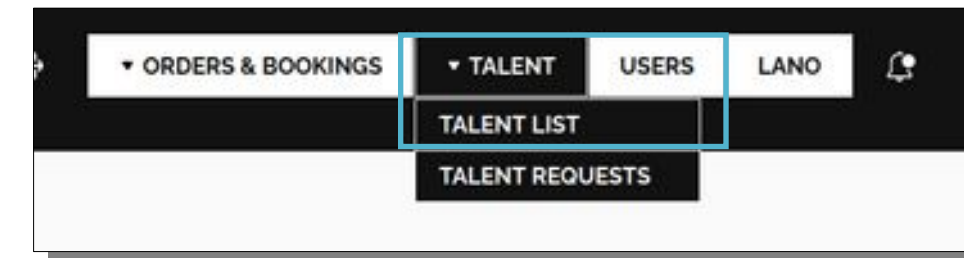
# TALENT HINZUFÜGEN

Über das Menü TALENT wird ein neues Talent hinzugefügt

WEITERE OPTION: bei der TALENT LIST oben rechts über ADD NEW TALENT

[1] Zur Erstellung eines Talents werden folgende Informationen abgefragt:

- Name
- Email
- Phone Number
- Bereich / Type
- Function
- Location
- Price per day
- AP
- Doppelfunktion
- Agency
- Lano ID
- Notes\_SetCast
- Web
- Verifcation



SetCast CTA GmbH  
CASTING · TALENTS · AGENCY

## TALENT

### ADD TALENT [1]

NAME

EMAIL

PHONE NUMBER

BEREICH/TYPE

FUNCTION

LOCATIONS

PRICE PER DAY

DOPPELFUNKTION

AGENCY

LANO ID

NOTES SETCAST

WEB

VERIFICATION

ADD TALENT

User: Superadmin

# TALENT BEARBEITEN

[1] Duplikate erstellen oder löschen eines Talents

[2] nach abschließender Bearbeitung über SAVE speichern oder mit CANCEL verwerfen

SetCast CTA GmbH  
Hello sascha.nuszkowski@mondula.com

CREATE ORDERS & BOOKINGS TALENT USERS

### TALENT LIST

muster

ADD COMPANY ADD TALENT

SELECT TYPE SELECT FUNCTION SELECT GOOD SELECT TRY OUT SELECT BAD SELECT LOCATION

Name  
Test Mustermann

Function  
STYLING

Locations  
TR4 x B28 x

Email  
ltest@set-cast.com

Notes SetCast  
TEST ACC

Phone  
123456789

Rate  
0.01

Good Performance Companies  
PUMA | ALL APPAREL x BOGNER | ACCESSOIRES x C&A ECOM | ACCS - SONSTIGE 2 ANSICHTEN x C&A ECOM | HÄNGER - 30ER KPI, 2 ANSICHTEN x  
C&A ECOM | HÄNGER DETAILSHOT x BONPRIX | DOB ECV x BONPRIX | DOB SELECTION x BONPRIX | DOB U-MODE x

Bad Performance Companies  
BAD PERFORMANCE COMPANIES

Try Out Companies  
BONPRIX | BPC x

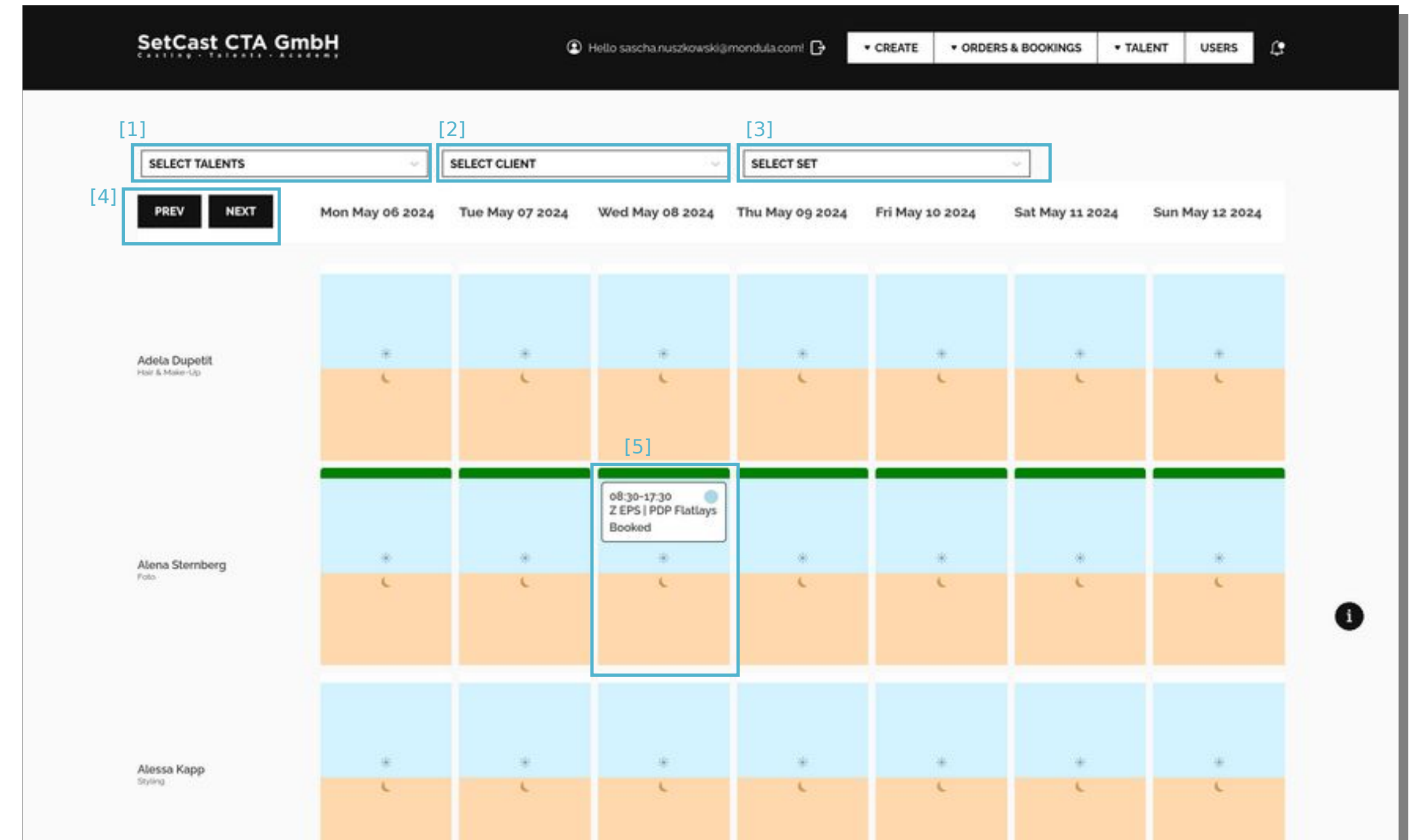
[2] SAVE CANCEL [1] DUPLICATE DELETE

Notice: When you opt to duplicate, a new talent profile will be created using the selected data, and it will be associated with the current talent. Please be aware that the original talent's profile will remain unchanged.

User: Superadmin

# TALENT STATUS OVERVIEW

- [1] Mit Select Talents Talents auswählen und oder vergleichen.
- [2] Nach Client Filtern
- [3] Nach Set Filtern
- [4] Durch die Kalenderwochen skippen
- [5] Talent Verfügbarkeiten früh und spät



User: Superadmin

# Import Orders

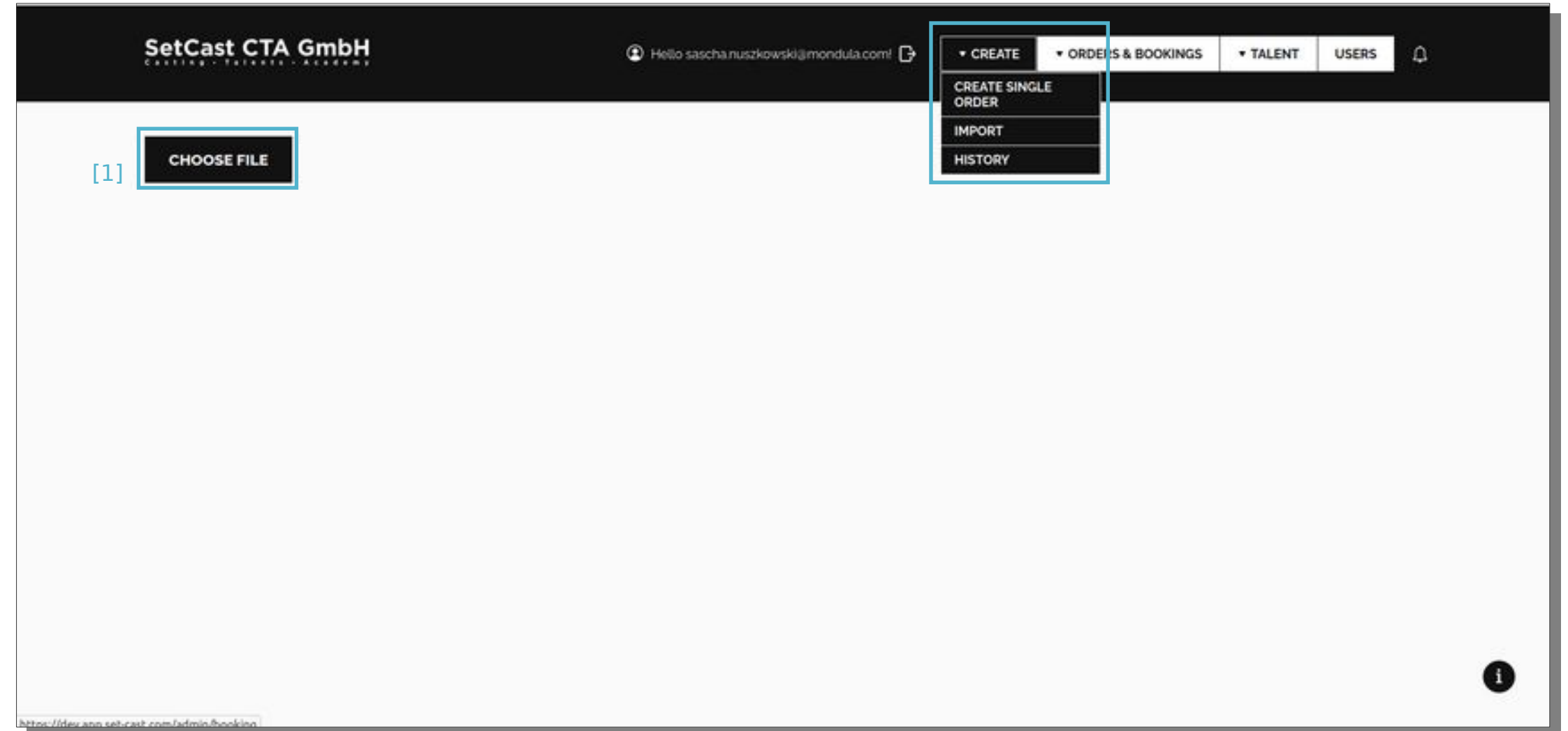
Über das Menü Import wird der Bereich aufgerufen.

[1] Über den Choose File Button wird das Excel Dokument mit neuen Orders Importiert.

## **Wichtige Informationen zum Order Upload.**

Jeder Eintrag im Excel muss zwingend eine einmalige verwendete ID enthalten.

Änderungen an der Struktur des Order Upload Dokument führen zu einem fehlerhaften Import!



User: Superadmin

# Import Orders

Nach dem das Dokument ausgewählt wurde, wird dies automatisch in die Anwendung geladen und als Übersicht zur Verfügung gestellt.

[1] Ansicht aller in dem Dokument importierten Orders.

[2] Filter Funktion Orders Sortieren

[3] Die Liste kann über die Spalten direkt gefiltert werden

[4] Datensätze orange sind „optional“.

[5] Fehlerhafte Datensätze werden farbig in rot markiert und könne **nicht** importiert werden.

The screenshot displays the 'POTENTIAL ORDERS' section of the SetCast CTA GmbH application. At the top, there are navigation links for 'ORDERS & BOOKINGS', 'TALENT', 'USERS', and 'LANO'. Below the title, there are two buttons: 'UNSELECT ALL' and 'CREATE SELECTED ORDERS'. A filter bar contains three dropdown menus: 'FILTER BY SET', 'FILTER BY STUDIO', and 'FILTER BY CLIENT'. The main table has the following columns: STUDIO, SET, DATUM, KUNDEN, KPI, POSITION, S.INFO, LOCATION, and ID. The first two rows are checked and highlighted in orange, indicating they are optional. The third row is highlighted in red, indicating it is a problematic entry. The table data is as follows:

	STUDIO	SET	DATUM	KUNDEN	KPI	POSITION	S.INFO	LOCATION	ID
<input checked="" type="checkbox"/>	TR2 - Bonprix On Model Set 1	Model	06/05/2024 08:00-17:00	Bonprix   Bademode	40	Art Direktion		TR4	TR2 - Bonprix On Model Set 1Model45418Bonprix   Bademode0.33333333333321210.7083333333332121
<input checked="" type="checkbox"/>	TR3 - Bonprix On Model Set 2	Model	07/05/2024 08:00-17:00	Bonprix   BPC	40	Styling		TR4	TR3 - Bonprix On Model Set 2Model45419Bonprix   BPC0.33333333333321210.7083333333332121
<input type="checkbox"/>	8.2 (früh)	Schuhe	02/01/2024 08:00-17:00	Puma   W2 Footwear (1 Ansicht)	35	Foto	Optional		
<input type="checkbox"/>	TR3	ACC	08/05/2024 08:00-17:00	Spandoppe   Business   BPC   ACC	35	Styling	On Model ACC   Logo		

At the bottom of the page, there are two small text elements: 'On Model' and 'Sport0.33333333333321210.70833'.

User: Superadmin

# Import Orders

Über die beiden Buttons können folgende Aktionen ausgeführt werden.

[1] Alle Selektieren und Orders erstellen.

[2] Einzelne selektieren und daraus Orders erstellen.

The screenshot displays the 'POTENTIAL ORDERS' interface in the SetCast CTA GmbH system. At the top, there is a navigation bar with the company name and user information. Below this, the main content area features a table of potential orders. The table has the following columns: STUDIO, SET, DATUM, KUNDEN, KPI, POSITION, S.INFO, LOCATION, and ID. There are six rows of data, each with a checked checkbox in the first column. Above the table, there are two buttons: 'UNSELECT ALL' and 'CREATE SELECTED ORDERS'. Below the buttons, there are three filter dropdown menus: 'FILTER BY SET', 'FILTER BY STUDIO', and 'FILTER BY CLIENT'. A small information icon is visible on the right side of the table.

	STUDIO	SET	DATUM	KUNDEN	KPI	POSITION	S.INFO	LOCATION	ID
<input checked="" type="checkbox"/>	TR 2 - Bonprix On Model Set 1	Model	06/05/2024 08:00-17:00	Bonprix   Bademode	40	Art Direktion		TR4	TR 2 - Bonprix On Model Set 1Model45418Bonprix   Bademode0.333333333321210.70833333332121
<input checked="" type="checkbox"/>	TR 3 - Bonprix On Model Set 2	Model	07/05/2024 08:00-17:00	Bonprix   BPC	40	Styling		TR4	TR 3 - Bonprix On Model Set 2Model45419Bonprix   BPC0.333333333321210.70833333332121
<input checked="" type="checkbox"/>	TR 3 - Bonprix On Model Set 2	Model	06/05/2024 08:00-17:00	Bonprix   Sport	35	Foto		TR4	TR 3 - Bonprix On Model Set 2Model45418Bonprix   Sport0.333333333321210.70833333332121
<input checked="" type="checkbox"/>	TR 3 - Bonprix On Model Set 2	Model	06/05/2024 08:00-17:00	Bonprix   Sport	35	Styling		TR4	TR 3 - Bonprix On Model Set 2Model45418Bonprix   Sport0.333333333321210.70833333332121
<input checked="" type="checkbox"/>	TR 3 - Bonprix On Model Set 2	Model	06/05/2024 08:00-17:00	Bonprix   Sport	35	Hair & Make-Up		TR4	TR 3 - Bonprix On Model Set 2Model45418Bonprix   Sport0.333333333321210.70833333332121

User: Superadmin

# Grouping Import Orders

Nach dem Import wird der User automatisch auf die Ansicht ORDERS TO GROUP weitergeleitet, um Orders zu gruppieren. Produktionen die über mehrere Tage laufen.

[1] Häkchen setzen zum Grouping oder zum Auseinanderziehen der Gruppe.

[2] Filteroptionen der Liste

The screenshot displays the 'ORDERS TO GROUP' interface for SetCast CTA GmbH. At the top, there is a navigation bar with the company name and user information. Below this, a filter bar contains options: 'FILTER BY CLIENT', 'FILTER BY FUNCTION', 'FILTER BY SET', 'FILTER BY LOCATION', and 'NEW ORDER'. The main content area is a table of orders. The first row is highlighted with a blue dashed box and labeled [2]. The second row is highlighted with a blue solid box and labeled [1]. Each row in the table includes a checkbox, the order description, date and time, function, location, and order status. A 'SEPARATE' button is present at the end of each row.

Client	Function	Set	Location	Order Status
HFG   Bis zu 6 Ansichten - Windsor	Styling	17.5.2024 08:30 - 17:30	3 TR4	new order
HFG   Bis zu 6 Ansichten - Joop	Styling	21.5.2024 08:30 - 17:00	TR.1 - HFG On Model TR4	new order
HFG   Bis zu 6 Ansichten - Joop	Styling	22.5.2024 08:30 - 17:00	TR.1 - HFG On Model TR4	new order
Puma   Apparel (Model)	Styling-Assistenz	21.5.2024 08:00 - 17:00	B28.02 - On Model B28	new order
Puma   Apparel (Model)	Styling-Assistenz	22.5.2024 08:00 - 17:00	B28.02 - On Model B28	new order
Puma   Apparel (Model)	Styling-Assistenz	27.5.2024 08:00 - 17:00	B28.02 - On Model B28	new order
Puma   Apparel (Model)	Styling-Assistenz	28.5.2024 08:00 - 17:00	B28.02 - On Model B28	new order
Puma   Apparel (Model)	Styling-Assistenz	29.5.2024 08:00 - 17:00	B28.02 - On Model B28	new order
Puma   Apparel (Model)	Styling-Assistenz	30.5.2024 08:00 - 17:00	B28.02 - On Model B28	new order



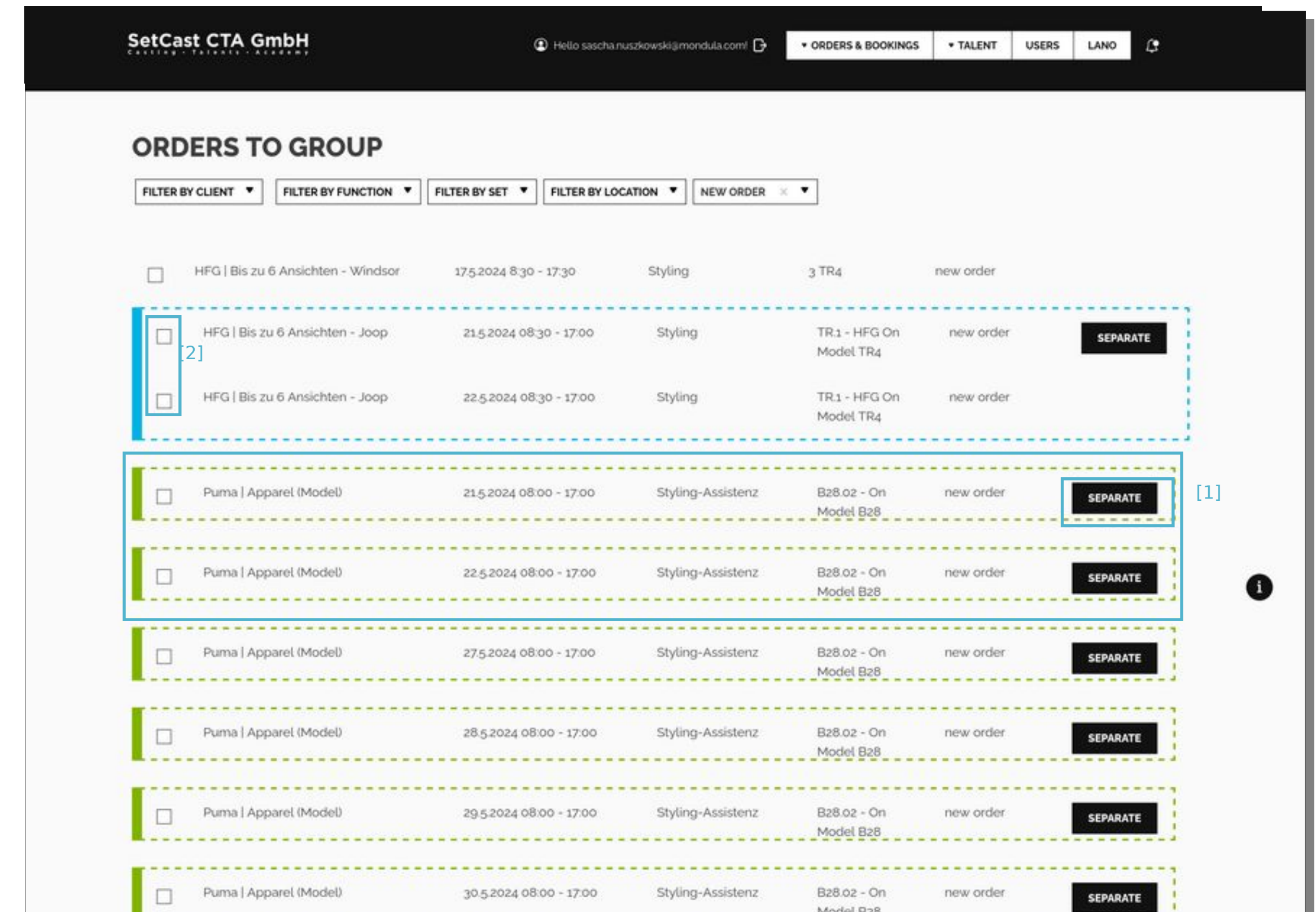
User: Superadmin

# Grouping

Übersicht aller Orders. Wenn mehrere Orders zu einer Produktion gehören werden diese zusammengefasst dargestellt.

[1] Bestehende Gruppen sind farblich umrandet und können über den Button „seperate“ getrennt werden.

[2] Durch setzen des Haken können mehrere Orders über den Button ,CREATE/EDIT GROUP, gruppiert werden und so zu einer Produktion zusammengezogen werden.



User: Superadmin

# LANO

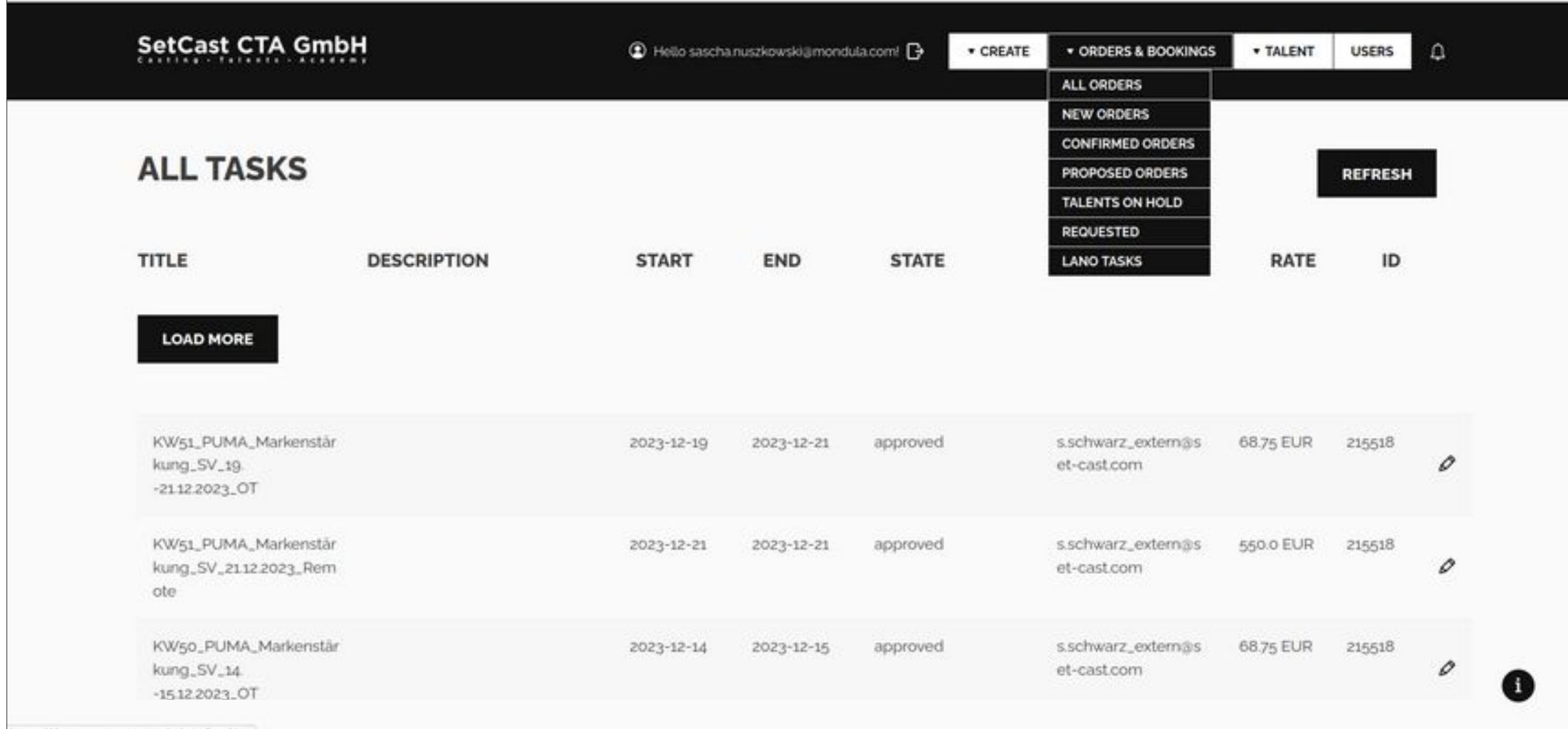
Über das Menü Orders & Bookings werden die Lano Task aufgerufen.

[1] Über den REFRESH Button werden die Tasks aktualisiert

[2] Bearbeitung des Lano Task (siehe nächste Seite)

[3] Die Task folgen einer klaren Struktur:

- Titel
- Description
- Start
- End
- State
- E-Mail
- Rate
- ID



SetCast CTA GmbH  
Hello sascha.ruszkowski@mondula.com! | CREATE | ORDERS & BOOKINGS | TALENT | USERS

ALL TASKS

ALL ORDERS  
NEW ORDERS  
CONFIRMED ORDERS  
PROPOSED ORDERS  
TALENTS ON HOLD  
REQUESTED  
LANO TASKS

REFRESH

TITLE	DESCRIPTION	START	END	STATE	E-MAIL	RATE	ID
KW51_PUMA_Markenstärkung_SV_19-21.12.2023_OT		2023-12-19	2023-12-21	approved	s.schwarz_extern@set-cast.com	68.75 EUR	215518
KW51_PUMA_Markenstärkung_SV_21.12.2023_Remote		2023-12-21	2023-12-21	approved	s.schwarz_extern@set-cast.com	550.0 EUR	215518
KW50_PUMA_Markenstärkung_SV_14-15.12.2023_OT		2023-12-14	2023-12-15	approved	s.schwarz_extern@set-cast.com	68.75 EUR	215518

LOAD MORE

https://lano.set-cast.com/admin/booking

User: Superadmin

# LANO Task Bearbeiten

[1] In dem PopUp Fenster ist die Bearbeitung des Task möglich.

The screenshot displays the 'SetCast CTA GmbH' web application interface. On the left, there is a table titled 'ALL TASKS' with columns 'TITLE' and 'DESCRIF'. The table lists several tasks, including 'KW08\_TomTailor\_FotoLife\_21.02.2024', 'KW51\_PUMA\_Markenstärkung\_SV\_19\_-21.12.2023\_OT', 'KW51\_PUMA\_Markenstärkung\_SV\_21.12.2023\_Remote', 'KW50\_PUMA\_Markenstärkung\_SV\_14\_-15.12.2023\_OT', and 'KW50\_PUMA\_Markenstärkung\_SV\_11'. A pop-up window is open over the first task, allowing for editing. The pop-up form includes fields for 'TITLE', 'DESCRIPTION', 'STARTS\_ON', 'ENDS\_ON', 'RATE', 'AMOUNT', 'STATE', and 'ASSIGNEE\_ID'. The 'UPDATE' button is visible at the bottom of the form. On the right side of the application, there is a 'REFRESH' button and a table with columns 'RATE' and 'ID'. The table shows rates of 300.0 EUR, 68.75 EUR, 550.0 EUR, and 68.75 EUR, all with an ID of 215518. A blue box highlights the pop-up form, and a blue '[1]' label is placed near the 'REFRESH' button.

TITLE	DESCRIF
KW08_TomTailor_FotoLife_21.02.2024	
KW51_PUMA_Markenstärkung_SV_19_-21.12.2023_OT	
KW51_PUMA_Markenstärkung_SV_21.12.2023_Remote	
KW50_PUMA_Markenstärkung_SV_14_-15.12.2023_OT	
KW50_PUMA_Markenstärkung_SV_11	

RATE	ID
300.0 EUR	215518
68.75 EUR	215518
550.0 EUR	215518
68.75 EUR	215518
550.0 EUR	215518

User: Superadmin

# USERS

Über das Menü USERS werden neue User angelegt.

Übersicht aller registrierten User und Talents.

[1] Filter Optionen der User nach Email oder Rolle

[2] Über den Stift können die einzelnen User bearbeitet werden.

[3] Neue User hinzufügen

The screenshot displays the 'USERS' management page for SetCast CTA GmbH. The interface includes a navigation bar with 'CREATE', 'ORDERS & BOOKINGS', 'TALENT', and 'USERS' menus. The main content area features a search bar labeled 'SEARCH BY EMAIL...' and a 'Filter by role' dropdown menu, both highlighted with a red box [1]. Below this is a table of users with columns for 'EMAIL', 'MANAGED TALENTS', and 'ROLE'. Each row has a red pencil icon for editing, with the first icon highlighted by a red box [2]. A red box [3] highlights the 'ADD NEW USER' button in the top right corner. The table lists four users, each with a 'talent' role and associated managed talents.

EMAIL	MANAGED TALENTS	ROLE	
ruehlemanncarlos7@gmail.com	Carlos Rühle	talent	[2]
mail@bjame-and-friends.com	Bjoern Gantert	talent	
virginia.krause@web.de	Virginia Krause	talent	
contact@stylehouse-pam.de	Marta Saez Sofia Cramer Billy Ballard Alicja Lisjak Beatrice v. Winterfeldt Carlos Mittenhoff Anja Cobanovic	talent	

User: Superadmin

# USERS

[1] Neuen User anlegen über den Button Add New User.

Users benötigt folgende Informationen:

- Email
- Role
- Passwort
- Passwort bestätigen

[2] mit SUBMIT wird die Eingabe bestätigt und der User angelegt

The screenshot shows the 'USERS' management page in the SetCast CTA GmbH system. The page header includes the company name and navigation links for 'CREATE', 'ORDERS & BOOKINGS', 'TALENT', and 'USERS'. The main content area features a form for adding a new user, with fields for 'EMAIL', 'CHOOSE ROLE', 'PASSWORD', and 'CONFIRM PASSWORD', and a 'SUBMIT' button. A search bar and a 'Filter by role' dropdown are also present. The page is annotated with blue boxes and numbers: [1] highlights the 'ADD NEW USER' button and the form fields, and [2] highlights the 'SUBMIT' button. Below the form, there are columns for 'EMAIL', 'MANAGED TALENTS', and 'ROLE', and a search bar for 'SEARCH BY EMAIL...'. An information icon is visible in the bottom right corner.

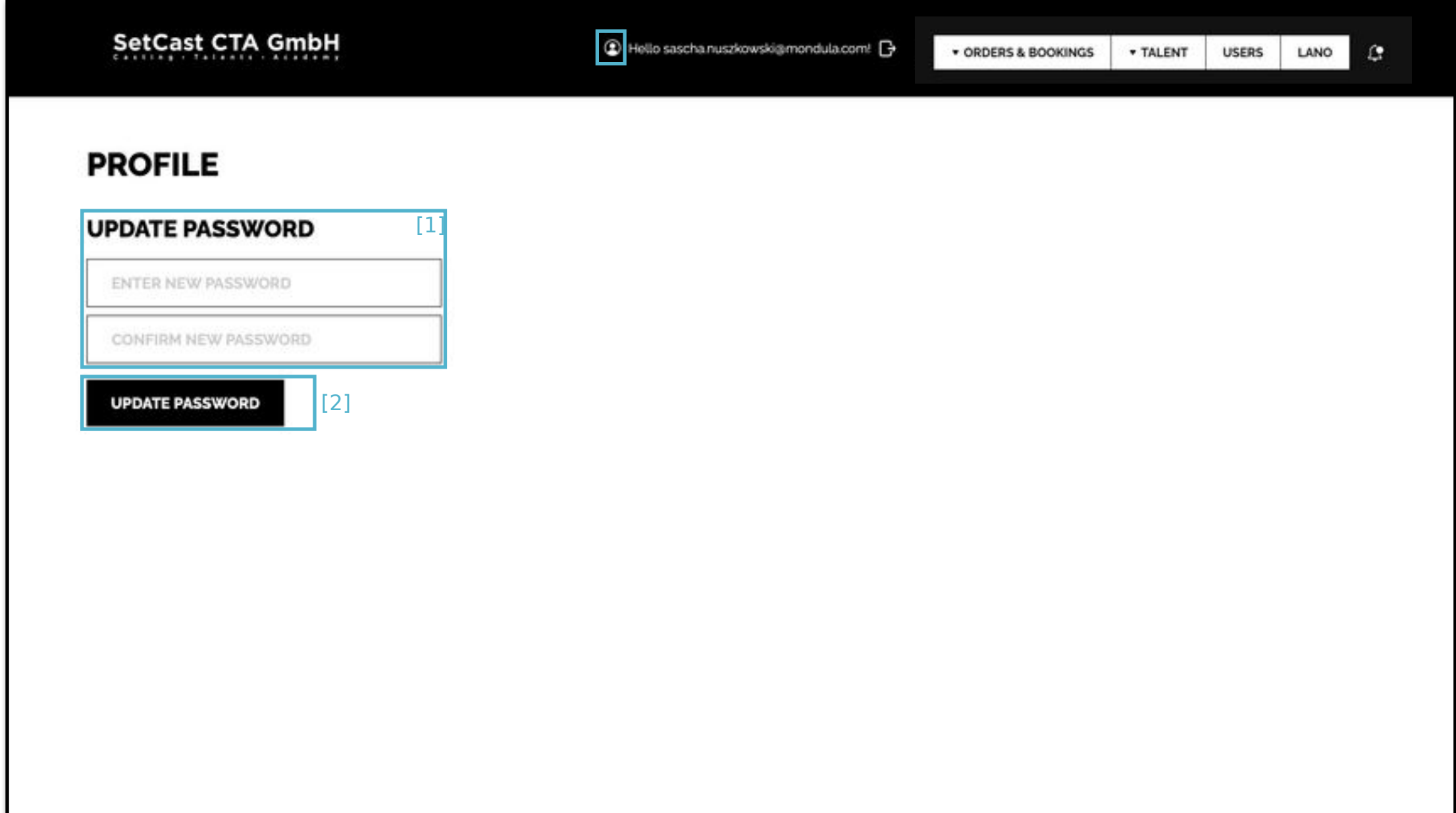
User: Superadmin

# PROFILE

[1] Über das Menü und dem Profil-Icon neben dem Namen kann das eigene Passwort geändert werden

[2] In dem Bereich UPDATE PASSWORD ein neues Passwort eingeben und wiederholen

[3] Mit UPDATE PASSWORD die Änderung bestätigen



The screenshot shows the user profile page for SetCast CTA GmbH. The header includes the company name, a user profile icon with the email 'Hello sascha.nuszkowski@mondula.com!', and navigation links for 'ORDERS & BOOKINGS', 'TALENT', 'USERS', and 'LANO'. The main content area is titled 'PROFILE' and contains a form for updating the password. The form has a title 'UPDATE PASSWORD' with a small '[1]' icon. It includes two input fields: 'ENTER NEW PASSWORD' and 'CONFIRM NEW PASSWORD'. Below the input fields is a black button labeled 'UPDATE PASSWORD' with a small '[2]' icon.